

INTERIM STATEWIDE INFORMATION TECHNOLOGY STANDARD

Interim Standard: Project Management Tool in a Collaborative Environment

Effective Date: November 20, 2006

Approved: Richard B. Clark

I. Standard Purpose

This interim standard establishes Microsoft Project Server 2003 as an accepted project management tool for agencies with a demonstrated business need until the development of a project management tool standard is complete. The anticipated timeline for the completion of the development process is approximately 24 months. If the approved products associated with the non-interim standard do not include Microsoft Project Server 2003, a transition plan will be developed for all installations of to transition to the new approved products.

II. Definitions

None.

III. Roles and Responsibilities

None.

IV. Standard

This standard enables communication and collaboration with project team members, standardization of project management processes across the organization, understanding of resource workload and availability, reporting across projects and the roll-up project information.

V. Approved Product

Microsoft Project Server 2003

VI. Support

Microsoft Project Server is an accepted product that may be installed and used. There is no technical support available at the enterprise level for this product and organizations using it need to be prepared to purchase licenses and individually host and support Microsoft Project Server 2003 without relying on ITSD for technical support.

VII. Technical and Implementation Considerations

ITSD has determined that it will not be hosting Microsoft Project Server 2003 at this time due to resource constraints.

NOTE: The approved product Microsoft Project allows the management of resources and tasks independently of other projects and is appropriate in many cases.

VIII. Cross-Reference Guide

[Information from Microsoft on choosing the correct Project 2003 option](#)

[Microsoft pricing and ordering information](#)

IX. Administrative Use

History Log	
Approved Date:	November 20, 2006
Effective Date:	November 20, 2006
Change & Review Contact:	ITpolicy@mt.gov
Review:	Event Review: Any event affecting this policy may initiate a review. Such events may include a change in statute, key staff changes or a request for review or change.
Scheduled Review Date:	Two years from Effective Date.
Last Review/Revision:	
Changes:	